

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

11:00 A.M.

APRIL 14, 2015

PRESENT:

**Marsha Berkbigler, Chair**  
**Kitty Jung, Vice Chair**  
**Vaughn Hartung, Commissioner**  
**Jeanne Herman, Commissioner**  
**Bob Lucey, Commissioner**

**Jaime Dellera, Deputy County Clerk**  
**Kevin Schiller, Assistant County Manager (11:05 a.m. to 12:40 p.m.)**  
**John Slaughter, County Manager (2:30 p.m. to 6:22 p.m.)**  
**Paul Lipparelli, Legal Counsel**

The Washoe County Board of Commissioners convened at 11:05 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**15-0254      AGENDA ITEM 3 – PUBLIC COMMENT**

**Agenda Subject:** “Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.”

Stuart Mackie said he had a copy of the Commissioners’ official oaths and bonds, which seemed to be in good shape. He noted Judge David Hardy, Second Judicial District Court, did not have a signed Oath of Office on file from the 2008 election. He said some of the Commissioners’ bonds were for \$7.5 million and some were for \$10 million. He further addressed the Board regarding the State Constitution, the Truckee Meadows Water Authority (TMWA), and the Sparks City Council’s lack of oaths. He requested an agenda item so he could speak to the Commission about several items.

Ernest Aldridge said the Oath of Office and the Constitution formed an enforceable contract and was a public trust. He stated he had been impacted by officers of Washoe County that violated their oath, but he had no place to go to report the violation, nor did anyone have any interest in it. He stated Washoe County formed alliances that impacted people far outside of Washoe County and that impact obligated the officers of Washoe County and their bonds. He said it was just a matter of time until the people who

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were impacted by those alliances and had their property rights trampled on realized they had a means by which they could retaliate.

Dr. Dennis Wilson said he opposed the feral cat ordinance, Agenda Item 15. A copy of his comments, his testimony before the Nevada Legislature, and the National Association of State Public Health Veterinarians, Inc. memorandum regarding Animal Rabies Prevention and Control, 2011 were placed on file with the Clerk.

Sam Dehne spoke about the State of the County Address given by John Slaughter, County Manager.

Garth Elliott spoke about what the State of the County Address meant to him as a person and his volunteer efforts to support the County. He said the founders intended government's intrusion into the lives of the citizens be kept to a minimum, and government should only do for the citizens what they could not do for themselves.

Bob Brunner said he was against having feral cat colonies, Agenda Item 15, because releasing and abandoning animals was illegal. He stated he would petition the Wildlife Commission if the feral cat colonies were moved forward, because the Department of Wildlife was responsible for managing and protecting Nevada's wildlife. He said this program would contribute to killing Nevada's wildlife and the Board did not have the authority to do that.

George Newell said he delivered a letter to the Board on March 16th. He noted since then, other things had come to his attention. He stated Madelyn Shipman, the Board's former Legal Counsel, noted there was a question regarding the legality of imposing fees on the developers, which was why the five and ten year clauses were put into the amendments. He said it was illegal for the County to not return the fees to the developers. He stated per an e-mail from Paul McArthur, Comptroller, to his attorney dated March 25, 2015, Mr. McArthur advised the fees were not put into separate bank accounts, but were placed into some kind of joint investment and comingled with County funds. He said instead of the fees increasing in value, they had been depleted. He stated in his case, his funds had shrunk \$13,000 in the last five months. He stated on March 10, 2015, Mr. McArthur stated the County was only a holder of a fiduciary account that could not be touched, which was a bald-faced lie, and the Commissioners had been misled by staff to cover up illegal activities. He said the developers were now insisting the County pay them immediately from the General Fund, pay their attorney fees, and forgo the 1 percent for which they would assign their rights to the money over to the County. He stated otherwise the County would have to face the consequences.

**15-0255      AGENDA ITEM 4 – ANNOUNCEMENTS/REPORTS**

**Agenda Subject: “Commissioners’/Manager’s announcements, reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to. Requests for information, topics for future agendas and any ideas and suggestions for greater efficiency, cost effectiveness and**

**innovation in County government. (No discussion among Commissioners will take place on this item.)”**

Kevin Schiller, Assistant County Manager, advised the Board would resume holding a meeting on the third Tuesday of the month starting April 21, 2015, which meant there would be meetings on the second, third, and fourth Tuesday of each month.

Commissioner Herman requested a report from Legal Counsel regarding the legality of the Oaths of Office and an update on the hoop-house issue.

Commissioner Hartung requested an update on where Allison Gordon, Internal Auditor, was on the forensic audit. He said there was the potential for Ms. Gordon to look at a timeline on the internment at the detention facility and who got to collect, what it cost the County versus who got the penalties. He noted April was Donate Life month, and he encouraged everyone to indicate that they were willing to be organ donors on their Driver's License if it fell within their beliefs.

Commissioner Jung asked for a full accounting on the Commissioners' surety bonds and regarding George Newell's monies. She stated there were several projects that would require staff spending more than two hours on them. She said the first was creating a bee friendly county, which would require looking at the pesticides and other management practices used in the County's parks. She noted many plants people planted were detrimental to the bee population. She said she heard a great program on National Public Radio regarding students sharing housing with seniors, and she would like the County to look into whether there was interest in that type of arrangement in the community and if it would be a viable project. She said the County's libraries had excess or outdated books that were often thrown away, and she wanted to look into creating free book exchanges at the Sparks Marina, Incline's beaches, and the different parks. She also wanted staff to look into possible zoning issues with putting book exchanges in peoples' front yards.

Commissioner Jung stated the Manager's State of County address was the best she had ever attended, because it was moving and emotional. She said she was proud of being the social safety net for this community.

Commissioner Lucey said he had the opportunity to testify before the Legislature and to be a part of the process. He commended the County's Legislative team for the phenomenal job they were doing. He stated he was working on bringing back town-hall meetings in his district, because he felt the communication between the citizens and the Commissioners was lacking, and quite a few citizens felt their voice was not being heard. He said town-hall meetings would focus on discussions regarding citizen issues and the Citizen Advisory Board (CAB) would focus more on business issues. He stated something should be in place by late June or early July.

Chair Berkbigler said Lake Tahoe's clarity increased this year by seven feet over last year and the clearest portion of the Lake was found within Washoe County. She noted there would be a position opening on the Reno-Tahoe Airport Authority Board, and the appointment needed to occur by June 15th. She said medical marijuana growing facilities generated a lot of greywater but, when one group contacted the Washoe County Golf Course, they were informed the golf course could not use greywater. She requested staff investigate why. She said this might take more than two hours of staff time, which would mean it would have to come before the Board as an agenda item. She noted she and Commissioner Lucey attended the City of Reno's special meeting on the fire consolidation, and Reno's staff was asked to come back with what could be done in the short term and information on the long term merging of the two fire departments. She said the City of Reno's Mayor wanted to put the merger as a question on a ballot. She stated she requested something in writing and informed the City it would be brought before the Commission to discuss and the Commission would need to know what the ballot measure would say before they could even consider going that far. She stated the County Manager did a fabulous job on his State of the County address, which showcased how terrific the County's employees were, and all of the different things the County did for its citizens. She noted the services provided were also provided to the residents of the Cities of Reno and Sparks and not just to those who resided in the County.

Commissioner Hartung said book donations could be taken to the Cascades of the Sierra Senior Living facility. Chair Berkbigler stated the Senior Center also welcomed donations of books.

Commissioner Hartung concurred with the comments made regarding the County Manager's State of the County address.

### **CONSENT AGENDA – ITEMS 5A THROUGH 5F(3)**

In response to the call for public comment, Sam Dehne spoke about the consent agenda handling housekeeping items and that the State of County address showed the County was in good shape, better than it was a few years ago.

#### **15-0256 AGENDA ITEM 5A**

**Agenda Subject: "Approve minutes for the special Board of County Commissioners meeting of January 23, 2015 and the regular Board of County Commissioners meetings of January 27th and February 10, 2015."**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5A be approved.

15-0257      **AGENDA ITEM 5B – ASSESSOR**

**Agenda Subject:** “Approve roll change requests for errors discovered for the 2014/15, 2013/14, 2012/13, and 2011/12 unsecured tax rolls and authorize Chairman to execute the changes described in Exhibit A and further direct the Washoe County Treasurer to correct the error(s). [Cumulative amount of reduction \$12,647.34]-- Assessor. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5B be approved, authorized, executed, and directed.

15-0258      **AGENDA ITEM 5C(1) – DISTRICT COURT**

**Agenda Subject:** “Acknowledge retroactively the acceptance of a grant award from the Alliance with the Washoe County Medical Society’s to the Second Judicial District Court, Kid’s Court/Ask an Inmate Program in the amount of [\$4,000; no match required] effective fiscal year 2014-15, March 3, 2015 through June 30, 2015, and direct the Comptroller’s Office to make the necessary budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5C(1) be acknowledged, accepted, and directed.

15-0259      **AGENDA ITEM 5C(2) – DISTRICT COURT**

**Agenda Subject:** “Approve grant award [\$7,057.50, no County Match Required] effective April 15, 2015 - June 30, 2015 from the Washoe County Bar Association to the Second Judicial District Court for the Law Library and direct Comptroller’s Office to make the necessary budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5C(2) be approved and directed.

15-0260      **AGENDA ITEM 5D(1) – COMMUNITY SERVICES**

**Agenda Subject:** “Approve grant funding [\$4,732.07 with no County match] from the USDA Forest Service, received under the 1908 Act which mandates 25 percent

payments to the states from receipt from national forests in each state, for the benefit of public roads within Washoe County from the USDA Forest Service and direct Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5D(1) be approved and directed.

**15-0261      AGENDA ITEM 5D(2) – COMMUNITY SERVICES**

**Agenda Subject:** “Approve an Interlocal Agreement between the Sun Valley General Improvement District and Washoe County for an initial fourteen month term, commencing May 1, 2015, with automatic annual renewals commencing July 1, 2016, for the continued use and occupancy of the Sun Valley Community Center for the Washoe County Senior Services Department [approximately \$23,160 annually]. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5D(2) be approved. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

**15-0262      AGENDA ITEM 5D(3) – COMMUNITY SERVICES**

**Agenda Subject:** “Approve an Interlocal Contract for Cooperative Purchasing between Washoe County and the Houston-Galveston Area Council (H-GAC), through June 30, 2015, with annual automatic renewals, for the purchase of one (1) new Model EZ 1000 Crafcro Cracksealer using the H-GAC program [\$62,374.45]. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5D(3) be approved. The Interlocal Contract for same is attached hereto and made a part of the minutes thereof.

**15-0263      AGENDA ITEM 5D(4) – COMMUNITY SERVICES**

**Agenda Subject:** “Adopt a Resolution Accepting Streets for a portion of Whistler Ridge Drive, APN 142-432-04 (totaling 7,253 square feet), for use as a public street

**right-of-way; and if approved, direct the Clerk's Office to record the Resolution. (Commission District 2.)”**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5D(4) be approved, directed, and recorded. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0264      AGENDA ITEM 5D(5) – COMMUNITY SERVICES**

**Agenda Subject: “Approve a Resolution calling a hearing (to be set for May 12, 2015 at 3:00 p.m.) on the amendment of the boundaries of District No. 24 (Groundwater Remediation/Central Truckee Meadows Remediation District) in Washoe County, Nevada; providing for a notice of hearing, and providing other matters properly related thereto. (All Commission Districts.)”**

Commissioner Hartung asked if it was known how large the plume was. Chris Benedict, Remediation District Program Manager, said one of the two boundary components was the service area boundary, which included all of the parcels that received water service from providers in the affected area. He said the second was the contaminant boundary, which shrunk. Commissioner Hartung stated this item did not deal with the contaminant boundary. Mr. Benedict replied that was correct.

Commissioner Hartung asked if the inflow of the PCE contamination had stopped. Mr. Benedict said the 45 drycleaners using PCE had dropped to 16. He said the County had been working closely with the Cities of Reno and Sparks, who provided direct oversight, to ensure the drycleaners' practices would minimize the instances of discharge, and those instances had decreased significantly. Commissioner Hartung noted if the source of the contamination was not stopped, there would be no way to ever stop the remediation. Mr. Benedict said the Cities were more engaged in making sure the existing laws were followed. He stated if there was a release into the environment, the State of Nevada through the Division of Environmental Protection would administer a corrective action to ensure the groundwater was protected.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5D(5) be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0265      AGENDA ITEM 5E(1) – COMPTROLLER**

**Agenda Subject: “Acknowledge receipt of the 33rd annual Certificate of Achievement for Excellence in Financial Reporting from the Government Finance**

**Officers Association of the United States and Canada for the County's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2014. (All Commission Districts.)"**

Commissioner Hartung noted this was the 33rd consecutive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada that the County received. Paul McArthur, Comptroller, said there were 20 such Certificates hanging on the wall, which was quite impressive and was a statement about the hard work done by staff. He said on behalf of himself and staff, he thanked the Board.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5E(1) be acknowledged.

**15-0266      AGENDA ITEM 5E(2) – COMPTROLLER**

**Agenda Subject: "Approve the removal of uncollectible accounts receivables totaling [\$22,450.51.] (All Commission Districts.)"**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5E(2) be approved.

**15-0267      AGENDA ITEM 5F(1) – MANAGER**

**Agenda Subject: "Approve a transfer from General Fund (Community Support-Special Purpose Awards) in the amount of [\$1,856] to the Capital Improvement Fund for the construction of the volunteer fire station expansion; and direct Comptroller's Office to make the appropriate budget adjustments. (Commission District 5.)"**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5F(1) be approved and directed.

**15-0268      AGENDA ITEM 5F(2) – MANAGER**

**Agenda Subject: "Accept a 2013 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) Exercise grant passed through the State of Nevada, Division of Emergency Management for [\$19,970, no County match**

required,] retroactive for the period of March 20, 2015 through June 30, 2015 to fund expenses for the Incline Village full-scale (Mill Creek) Evacuation exercise; and direct Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5F(2) be accepted and directed.

**15-0269      AGENDA ITEM 5F(3) – MANAGER**

**Agenda Subject: “Acknowledge notification of a budget adjustment made in order to accommodate travel expenditures in excess of the original budget, but within Registrar of Voters’ approved budget for fiscal year 2014-2015 [No fiscal impact]. (All Commission Districts.)”**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 5F(3) be acknowledged.

**BLOCK VOTE – AGENDA ITEMS 6, 8, 9, 10, AND 12**

**15-0270      AGENDA ITEM 6 – ANIMAL SERVICES**

**Agenda Subject: “Recommendation to approve Interlocal Agreement between the Washoe County Health District, also known as the Rabies Control Authority, and Washoe County Regional Animal Services to outline the responsibilities between the parties, for the control of rabies in Washoe County--Animal Services. (All Commission Districts.)”**

In response to the call for public comment, John Potash said Section 2, Subsection D in the Interlocal Agreement did not differentiate between wild and captive animals, and he asked if there was a way to add that differentiation. He said currently it was illegal to possess a rabies-vector animal except for a few exceptions. He stated over the past year he had been working with the Nevada Department of Wildlife (NDOW), the Wildlife Commission, the Department of Agriculture, and the Health District regarding creating an exemption that would allow the possession of rabies-vector species under NDOWs commercial possession permit for the purposes of education. He said he also did avoidance training for dogs. He stated if making that change was successful, that portion of the Interlocal Agreement and Washoe County Code 55.610 would prove to be detrimental in the event of an accidental bite. He said the animals kept would be captive-born and raised and procedures would be put in place to prevent their exposure to rabies.

He stated because of that, it was felt they should be treated as other domesticated animals in the event of a bite, such as quarantine.

Commissioner Hartung said the speaker made a valid point, but he would have to ask Legal Counsel about whether there was a provision about a period of quarantine and would that language need to be revisited. He stated he had known people who had pet raccoons. Paul Lipparelli, Legal Counsel, advised the County Code, Section 55.610 provided a period of time to hold a cat, dog, or ferret that bit a person and might have rabies. He stated Section 6 said an animal, wild, exotic or domestic, might be destroyed during the capture process when there was a reason to believe it had bitten a person or had rabies. He said it did not say must, which meant there was discretion available to animal officers to decide whether or not to hold the animal.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 6 be approved. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

Later in the meeting, Mr. Lipparelli said he wanted to clarify his previous statements. He stated Mr. Potash was referring to Section 9 of the ordinance, which referred to skunks and raccoons, while he was referring to Section 6. He said Section 9 required the immediate euthanization of the animal. He said Mr. Potash said he was engaged in trying to get a change to the State regulation and, if that succeeded, a second look could be taken at the ordinance to see what would be needed to apply in every situation.

Chair Berkgigler asked if the State passed the regulation, would it be mandatory for the County to comply. Mr. Lipparelli said staff would look at it when the regulation was changed to make sure the County's ordinance was in compliance. Commissioner Hartung asked if the remedy would be to add the word "domesticated" or something along that line. Mr. Lipparelli agreed and said it would be looked at more carefully when the time came. He said Mr. Potash's interest was specifically towards the training of some wild animals, and he did not want to be prohibited from doing that training due to the application of the County Code.

**15-0271      AGENDA ITEM 8 – MANAGER**

**Agenda Subject: "Recommendation to accept a 2015 Nevada State Emergency Response Commission, Hazardous Materials Emergency Preparedness Training grant [\$18,047, no County match required], retroactive for the period of March 2, 2015 through September 30, 2015 and if accepted, authorize Chairman to execute a Resolution to subgrant funds to other governments which make up the Local Emergency Planning Committee as follows: \$18,047 to the City of Sparks on behalf of the Sparks Fire Department/TRIAD, and authorize the County Manager, or his designee, to sign a subgrant contract with the Local Emergency Planning Committee member; and direct Comptroller's Office to make the appropriate budget adjustments--Manager. (All Commission Districts.)"**

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 8 be accepted, authorized, executed, and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0272      AGENDA ITEM 9 – MANAGER**

**Agenda Subject: “Recommendation to acknowledge Publication of Notice of Intent to Augment Budgets and approve the attached resolution to augment the General Fund in the amount of [\$3,398,217] and approve the use of General Fund Carryover to cover previously approved unbudgeted expenditures for fiscal year 2014-15; and, direct Comptroller to make the appropriate budget adjustments [net impact to County Budget is zero]--Manager. (All Commission Districts.)”**

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 9 be acknowledged, approved, and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0273      AGENDA ITEM 10 – COMMUNITY SERVICES**

**Agenda Subject: “Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Building A – West End Remodel and Mechanical Upgrades Project recommended [Sullivan Structures, LLC, \$384,810]--Community Services. (Commission District 3.)”**

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 10 be awarded and approved.

**15-0274      AGENDA ITEM 12 – COMMUNITY SERVICES**

**Agenda Subject: “Recommendation to approve a Cooperative (Local Public Agency) Agreement between Washoe County and the Nevada Department of Transportation; and accept a Federal Highway Administration Transportation Alternatives Program subgrant award [in the amount of \$200,000; with match of \$10,526] for the period of April 14, 2015 through December 31, 2016, funded through a Community Development Block Grant for the Sun Valley Second Avenue Sidewalk project; and if approved direct Comptroller’s Office to make the necessary budget adjustments--Community Services. (Commission District 3.)”**

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 12 be approved, accepted, and directed. The Cooperative Agreement for same is attached hereto and made a part of the minutes thereof.

**15-0275      AGENDA ITEM 7 – COMPTROLLER**

**Agenda Subject: “Recommendation to approve quarterly transfers from the Washoe County, Nevada OPEB Trust Fund to the Washoe County Health Benefits Fund for the purpose of reimbursing the County for the cost of retiree health insurance premiums--Comptroller. (All Commission Districts.)”**

Paul McArthur, Comptroller, said the quarterly transfers had been occurring for over a decade, but the Other Post-Employment Benefits (OPEB) Trust Fund Board of Trustees did a literal interpretation of the contract; and as a member of the Trust, he believed it was prudent. He said this was a liability that would fall upon the County if it failed to make the transfer, and the transfers were part of the operational budget. He stated the County was legally obligated to make the transfers, and this was just a cautionary approval.

Commissioner Hartung asked if this was sustainable. Mr. McArthur said the County’s financial obligation was part of its revenue stream. He stated it was sustainable, but there could be a potential exposure to its increasing.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 7 be approved.

**15-0276      AGENDA ITEM 11 – COMMUNITY SERVICES**

**Agenda Subject: “Recommendation to approve an Agreement between Mercey Springs 152 Partners, LLC and Washoe County for a thirty six (36) month term, commencing July 1, 2015 through June 30, 2018, for the continued occupancy of the North Valleys Library Branch located at 1075 North Hills Boulevard, Reno [\$172,992 with a 2.5% annual increase]--Community Services. (Commission District 5.)”**

Commissioner Hartung asked what happened if the County found a better suited facility in the North Valleys in the next year. He stated he was under the impression the lease could be terminated easily, but it appeared the County would have to pay almost \$68,000 to do so, which was a lot of money. He asked if the County should enter into this kind of an agreement, because it would cost \$11,600 a month. Dave

Solaro, Community Services Director, said there were two parts to this, one part was if the County built a facility or a different location was found, and the second part was if the County could not fund the lease. He said realistically if the County decided to build a library, it would take three years to fund, design, and construct it. He said if the Board directed staff to look for a new location, staff could do that because the lease did not have to be entered into until July. He confirmed the termination clause was after 24 months, after which the County could give the landlord six months' notice, pay six months and be out, which would be almost the whole lease. Commissioner Hartung said there would be no benefit to terminating the lease. Mr. Solaro stated a lot of it was based on timing and the County's financial forecasts.

Mr. Solaro said the County could get out of the lease at no cost if it could not afford the lease. Paul McArthur, Comptroller, advised all of Washoe County's contracts had a financial payment ability clause in them, and the contract could be exited if it could not be funded. Commissioner Hartung stated there was a wide chasm between not wanting to fund it and not having the money in the budget to fund it.

Commissioner Hartung said the owner of the Reno Town Mall lauded the presence of the library due to it drawing a lot of people to the facility. He stated the library almost acted like an anchor for that mall. He stated for this facility, the base rate was \$1.23 per square foot for the first year and \$.34 for CAM fees per square foot, with utilities and certain types of maintenance on top of those fees. He said he was questioning this from a business perspective, and could the library system's dollars be spent more efficiently and wisely or was this the only option.

Commissioner Jung said Commissioner Hartung raised good points, and she suggested postponing this item and directing staff to go back and try to negotiate a better deal based on what they felt the library was worth to the landlord. She did not feel there was any chance a library could be built out there within three years due to the Library Expansion Fund being down to a pittance because it was used to balance the library's budget during the recession. She said the General Services Tax was something the County could look at to do something somewhat quickly. She commented one thing that was a little different than the Reno Town Mall location was that this was a storefront, but it should still be a big draw for the owner to get other people to lease.

Commissioner Lucey agreed with postponing this item. He felt the termination clause should be less, especially for a tenant of the County's stature.

Chair Berkgigler said this item would be pulled for further work and suggested Commissioner Jung participate with staff. Paul Lipparelli, Legal Counsel, said the lease expired on June 30, 2015, and it would be important that this lease be brought back to the Board prior to that expiration date.

There was no public comment on this item.

**Agenda Subject:** “Request for policy direction from the Washoe County Commissioners as to whether Washoe County Code Chapter 25 (Business License Ordinance) should be amended to waive business license fees for not-for-profit businesses and organizations--Community Services. (All Commission Districts.)”

Bob Webb, Planning Manager, said on February 24th, the Board initiated amendments to the Business License Ordinance, Chapter 25, and provided policy direction on several matters, including charging nonprofits business-license fees. He stated staff was directed to look at the best practices and what the nonprofit gave back to the community. He said the staff report provided the information found during a sampling of 16 jurisdictions. He stated many of the jurisdictions followed a process where the nonprofit had to demonstrate they were not for profit, which in Nevada was also tied to a State business license and specific chapters of the Nevada Revised Statutes (NRS) that established the rules for a nonprofit organization. He said many jurisdictions did charge application fees, inspection fees, or permit fees. He stated staff could not find a link regarding the nonprofit giving back to the community, and staff felt implementing that ran the risk of them being subjective and not being fair across the board in the evaluation of the rate of return. He said staff's policy recommendations started on page 3 of the staff report and covered five areas. He stated staff was requesting direction on incorporating those five recommendations into the changes to the Business License Ordinance.

Commissioner Jung thanked staff for their work, because it helped her make a decision to not go any further. She stated a lot of churches and others were exempted in this country, because they were supposed to be feeding and housing the homeless. She said she did not see that happening due to the feeling that it was the government's job, but they still wanted the exemption.

In response to the call for public comment, Garth Elliot suggested the artists in the area be looked at if the nonprofits were exempted from the business-licensing fees, because this was supposed to be an artist friendly community. He said there were other issues in Code regarding home-based artist businesses and there were a huge number of artists in the community who worked out of their homes. He said the County should look at making this a much friendlier place for artists to do business, because there was a whole month of activities centered on the arts.

Commissioner Hartung asked how this would affect the nonprofits that ran events, such as the balloon races. Mr. Webb said if this policy was put into Code, a nonprofit organization that was holding an outdoor festival would be required to pay the application fee, but not the \$350 daily license fee.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Washoe County Code Chapter 25 be cleaned up as originally proposed without waiving the business-license fees for nonprofits.

**Agenda Subject:** “Introduction and first reading of an ordinance amending the Washoe County Code at Chapter 110 (Development Code) to delete Section 110.806.25, Hearing of Appeal by Board, and Section 110.806.30, Notice of Board Hearing, of Division Eight, Procedures; to add a new Section at 110.912.20 of Division Nine, General Provisions, regarding appeals to the Board of County Commissioners of decisions by the Board of Adjustment, the Planning Commission, and Hearing Examiners; to amend various sections throughout the Development Code to adopt the new appeal provisions, including Section 110.606.55, Appeals of Parcel Map Decisions, and Section 110.608.15, Appeals of Decisions Regarding Subdivision Maps, of Division Six, Subdivision Regulations; and, Section 110.804.40, Appeals of Decisions Regarding Variances, Section 110.806.15, Review Procedures of Planning Commission Regarding Vacations and Abandonments of Easements or Streets, Section 110.806.35, Action by Board Regarding Vacations and Abandonments of Easements or Streets, Section 110.808.45, Appeals of Decisions Regarding Administrative Permits, Section 110.810.50, Appeals of Decisions Regarding Special Use Permits, Section 110.818.25, Appeals of a Denial Regarding Development Code Amendments, and Section 110.818.30, Action by Board Regarding Development Code Amendments, of Division Eight, Procedures; and, Section 110.912.10, Washoe County Board of Adjustment, to add a new subsection (j) to provide general rules regarding appeals of administrative decisions to the Board of Adjustment and other matters relating to the new appeal provisions and Board membership that is no longer applicable; Section 110.914.05, Washoe County Department of Community Development, at subsection (f) to provide for appeals of a decision of the Director; and, Section 110.914.00, Purpose, and Section 110.914.05, Washoe County Department of Community Development, to correct the terminology of the Planning and Development Division with the establishment of the Community Services Department of Division Nine, General Provisions. Recommendations include other matters properly relating thereto. And, if supported, set the public hearing for second reading and possible adoption of the Ordinance for April 28, 2015, at 3:00 p.m.-- Community Services. (All Commission Districts.)”

Jaime Dellera, Deputy County Clerk, read the title for Bill No. 1736.

There was no public comment on this item.

Bill No. 1736, entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE AT CHAPTER 110 (DEVELOPMENT CODE), TO DELETE SECTION 110.806.25, HEARING OF APPEAL BY BOARD, AND SECTION 110.806.30, NOTICE OF BOARD HEARING, OF DIVISION EIGHT, PROCEDURES; TO ADD A NEW SECTION AT 110.912.20 OF DIVISION NINE, GENERAL PROVISIONS, REGARDING APPEALS TO THE BOARD OF COUNTY COMMISSIONERS OF DECISIONS BY THE BOARD OF ADJUSTMENT, THE PLANNING COMMISSION, AND HEARING

EXAMINERS; TO AMEND VARIOUS SECTIONS THROUGHOUT THE DEVELOPMENT CODE TO ADOPT THE NEW APPEAL PROVISIONS, INCLUDING SECTION 110.606.55, APPEALS OF PARCEL MAP DECISIONS, AND SECTION 110.608.15, APPEALS OF DECISIONS REGARDING SUBDIVISION MAPS, OF DIVISION SIX, SUBDIVISION REGULATIONS; AND, SECTION 110.804.40, APPEALS OF DECISIONS REGARDING VARIANCES, SECTION 110.806.15, REVIEW PROCEDURES OF PLANNING COMMISSION REGARDING VACATIONS AND ABANDONMENTS OF EASEMENTS OR STREETS, SECTION 110.806.35, ACTION BY BOARD REGARDING VACATIONS AND ABANDONMENTS OF EASEMENTS OR STREETS, SECTION 110.808.45, APPEALS OF DECISIONS REGARDING ADMINISTRATIVE PERMITS, SECTION 110.810.50, APPEALS OF DECISIONS REGARDING SPECIAL USE PERMITS, SECTION 110.818.25, APPEALS OF A DENIAL REGARDING DEVELOPMENT CODE AMENDMENTS, AND SECTION 110.818.30, ACTION BY BOARD REGARDING DEVELOPMENT CODE AMENDMENTS, OF DIVISION EIGHT, PROCEDURES; AND, SECTION 110.912.10, WASHOE COUNTY BOARD OF ADJUSTMENT, TO ADD A NEW SUBSECTION (J) TO PROVIDE GENERAL RULES REGARDING APPEALS OF ADMINISTRATIVE DECISIONS TO THE BOARD OF ADJUSTMENT AND OTHER MATTERS RELATING TO THE NEW APPEAL PROVISIONS AND BOARD MEMBERSHIP THAT IS NO LONGER APPLICABLE; SECTION 110.914.05, WASHOE COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT, AT SUBSECTION (F) TO PROVIDE FOR APPEALS OF A DECISION OF THE DIRECTOR; AND, SECTION 110.914.00, PURPOSE, AND SECTION 110.914.05, WASHOE COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT, TO CORRECT THE TERMINOLOGY OF THE PLANNING AND DEVELOPMENT DIVISION WITH THE ESTABLISHMENT OF THE COMMUNITY SERVICES DEPARTMENT OF DIVISION NINE, GENERAL PROVISIONS. RECOMMENDATIONS INCLUDE OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Hartung, and legal notice for final action of adoption was directed.

15-0279 AGENDA ITEM 15 – ANIMAL SERVICES

**Agenda Subject:** “Introduction and first reading of an ordinance amending Washoe County Code Chapter 55 by adding provisions related to the managed care of feral cats and related definitions; and making changes to the definitions of “nuisance” and “owner”--Animal Services. (All Commission Districts.)”

Jaime Dellera, Deputy County Clerk, read the title for Bill No. 1737.

In response to the call for public comment, Garth Elliott, said he was not sure the concept of Trap, Neuter, and Release (TNR) was a good idea, but he looked at the figures and it was working. He said the numbers were dropping because the animals in the colony could not reproduce. He stated the concept of TNR was a good one, was

cost effective, and did not decimate our wildlife. He said the County needed to continue to support TNR.

Kevin Ryan, Nevada Humane Society (NHS) CEO, said when the no kill initiative began, Washoe County was taking in 38 dogs and cats per 1,000 people, while the national average was 14. He stated those numbers were going down because TNR was effective in Washoe County. He said Washoe County was declared to be the safest place to be a dog or a cat in the United States in 2012. He stated 80 percent of Americans supported TNR because it was effective. He stated trap and kill did not work because we did not have the resources nor could enough cats be trapped and killed to reduce the feral cat populations. He said trap and kill led to more cats, which was substantiated by science. He stated it was simply not true that the cats were abandoned and ill, because a study from 1993 to 2004 of 103,643 cats found less than 1 percent had to be euthanized due to illness or injury. He said the cats were thriving, and there had not been a case of cat to human transmission of rabies in the last 30 years in the United States. He said last year less than 4 percent of the rabies cases were due to cats and, in testing for infectious diseases, it was found feral cats were no more dangerous to human health than pet cats. He said Dr. Levy studied feral cats over six years and 83 percent were still there. He said the bottom line was TNR was effective and the only humane solution to reduce the feral cat population.

Denise Stevens noted she was one the founders of Community Cats in 2004. She said since then, around 20,000 free-roaming cats had been altered and vaccinated with 5,000 to 6,000 residents and businesses participating. She said a vaccinated cat added to the barrier between people and wildlife. She stated the reality was there was no other viable solution, because it would be too costly to trap enough cats in a short enough time to make a difference. She encouraged the Board to allow TNR to continue in this community.

John Potash said he founded and administered the Wildlife Rescue Foundation in Washoe County. He stated he studied feral cats and their overall negative impact on wildlife, and feral cats killed more for the thrill of the hunt than for food. He said while doing wildlife rescue, the number of injured animals brought in due to cat attacks was remarkable and it was unknown how many animals were killed. He said rather than developing a sound plan to eliminate the threat they represented, plans were being developed to support and sustain them, which would allow them to continue destroying wildlife. He stated personal feelings should be put aside and the logical thing should be done to protect the natural wild animals that fell victim to the nonnative feral invaders. He said he was not saying he did not support TNR, but more should be done. He recommended sending this proposed ordinance back for further research and discussion, which should involve biologists and wildlife specialists, to come up with some sort of reasonable compromise, such as only allowing colonies on private property.

Ms. Dellera said a letter from Tina Nappe was submitted to the Board and was placed on file with the Clerk.

Commissioner Jung said bravo to staff, both from the legal standpoint, the animal management standpoint, as well as their cooperation with the NHS. She said the TNR program was on pause, and the NHS would be bringing back data on what that pause did in the effort to manage the colonies to extinction.

Bill No. 1737, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING PROVISIONS RELATED TO THE MANAGED CARE OF FERAL CATS AND RELATED DEFINITIONS; AND MAKING CHANGES TO THE DEFINITIONS OF "NUISANCE" AND "OWNER,"**" was introduced by Commissioner Jung, and legal notice for final action of adoption was directed.

Commissioner Hartung asked where AB 261 stood, which was about revising the definition of abandonment. Chair Berkbigler replied it did not get out of committee by Friday's deadline and was killed.

**12:40 p.m.** The Board recessed.

**2:30 p.m.** The Board reconvened with John Slaughter, County Manager, and all Board members present.

**15-0280 AGENDA ITEM 16 – MANAGER**

**Agenda Subject:** "Update on Single Stream Recycling Proposed Models and direction to staff on future changes to the current Garbage Franchise Agreement--Manager. (All Commission Districts.)"

Kevin Schiller, Assistant County Manager, noted the City of Reno already implemented single-stream recycling and the City of Sparks was in negotiations with Waste Management. He said the County's agreement expired in December 2015, but there was an optional renewal for another five years. He stated implementing single-stream recycling would require changing the Franchise Agreement. He advised the eight themes that came out of the discussions held at the Citizen Advisory Boards (CABs) were shown on page 4 of the staff report.

Mr. Schiller said staff would like to move forward with the pro forma based on the options the Board would want considered, and a detailed financial modeling would be brought back based on those selections so an implementation timeline and agreement could be developed and the recycling containers could be ordered prior to the implementation.

Greg Martinelli, Waste Management, said the first two slides in his PowerPoint presentation depicted what a neighborhood currently looked like on service day and what it would look like after single-stream recycling was implemented with everything being placed in closed containers. He stated the feedback received from the CABs led to altering the proposal, so it was a little different than what it would be in a

city environment. He said this became a policy decision for the Board regarding what they wanted the community to look like. He stated 25,000 customers had 96-gallon container service and about 7,000 had a blended mix of other services. He said the intent was to containerize everything, but not to substantially raise rates. He reviewed the draft slides providing the recommendations for residential service, the standard residential service options, and the menu of optional services. A copy of the presentation was placed on file with the Clerk.

Commissioner Hartung asked if the carts would be switched out if they were damaged. Mr. Martinelli confirmed they would be switched out for free.

Chair Berkbigler asked if the general sense at the CAB meetings indicated 20 extra bags a year would be enough. Mr. Martinelli said it would be enough for some and not for others. He said some of the people did not want to see any change, which he understood, but Waste Management would not gain any efficiencies or cost savings by going to the automated trucks while still providing unlimited extra bag service. He said if the system was used as designed for a standard-sized home on an 8,000 square foot lot, there should not be any problems.

Commissioner Hartung said there would be a month in the spring and fall to set extra stuff out. Mr. Martinelli advised it had to be bagged or any tree trimmings would have to be bundled in three-foot lengths and not weigh more than 50 pounds. He stated spring and fall did not have to be a specific month, for example, fall could be mid-October to mid-November. Commissioner Hartung asked how that would be determined. Mr. Martinelli said a time could be picked and, if that did not work, it could be adjusted. He stated a note could be put into the Agreement that the timeframe could be adjusted based on the agreement of the involved parties if that would be okay with Legal Counsel.

Commissioner Lucey asked if the new trucks were being used in the County. Mr. Martinelli replied 23 Compressed Natural Gas (CNG) trucks were on the road and they were used in all three jurisdictions. Commissioner Lucey asked what the current rate was in the County. Mr. Martinelli said there would be a price increase May 1st and the cost for a 96-gallon container would go up \$.27, but there were several other rate levels. Commissioner Lucey thanked Mr. Martinelli for providing the options, because it seemed the citizen's concerns were heard. He asked if anything had been drafted yet regarding a new franchise agreement. Mr. Schiller said staff needed to get the details around the menu of options to be able to do the pro forma. He stated after that was done, the franchise agreement would be opened up and the amended language would be worked on with Legal Counsel. Commissioner Lucey asked when the rollout would occur. Mr. Martinelli said he did not see any reason why something could not be rolled out this summer. He stated it needed to be timed to start before the quarterly billing, so the customer would have the service in place when billed.

Commissioner Hartung commented the bill would go from \$65.82 to \$73.38 under the new structure, which would add a 96-gallon recyclable container and one month in the spring and fall of additional service for yard debris. He asked how tires

would be dealt with. Mr. Martinelli replied just because the item had a triangle on the bottom with a number in it, it was not necessarily recycled. He stated Waste Management did not recycle tires, but there was a company in town that did. He said if someone put out their own container with a sticker on it, it would be emptied if they paid for other service. He reviewed what the standard residential service would consist of, which was shown on page 5 of the presentation, and he commented he could do better than the price shown.

Commissioner Lucey asked what the service level for seniors would be. Mr. Martinelli said it would be a 64-gallon solid waste cart and a 96-gallon recycling cart. Commissioner Lucey stated some individuals and smaller families would like the option of using the smaller containers. Mr. Martinelli said they would not see a huge discount, but sometimes it made sense from a usage standpoint. Commissioner Lucey stated sometimes the containers were stored in a garage and two 96-gallon containers were hard to fit in a garage.

Commissioner Hartung said Mr. Martinelli put a lot of thought into the possible changes, and he was ready to move forward towards single-stream recycling.

In response to the call for public comment, Garth Elliott said no recyclables left his property, and he asked Waste Management to not penalize him for dealing with his yard waste and recyclables himself. He said Sun Valley had a lot of people on fixed incomes, and he asked they not be given a huge increase in their garbage bills.

Cathy Brandhorst discussed garbage issues.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried, it was ordered that the update on the single-stream recycling be acknowledged. It was further ordered that the negotiations with Waste Management regarding single-stream recycling move forward.

Mr. Schiller said as the pro forma moved forward and the rates were fine-tuned, he would get that information out to the CAB members. Chair Berkbigler asked if there could an option added for the people who might not need a recycling cart due to them doing there recycling within their own property.

**15-0281      AGENDA ITEM 17 – MANAGER**

**Agenda Subject: “Recommendation to review and approve the FY2016-18 Washoe County Strategic Plan, including mission, vision and a values, strategic objectives and FY16 goals--Manager. (All Commission Districts.)”**

Al Rogers, Management Services Director, said staff was pleased to present to the Board the County’s three-year Strategic Plan. He said it took the efforts of many people to complete the Plan and the Board’s support would be a key component to

its success. He stated the Strategic Planning Committee formed last fall helped guide the process and would be critical in moving forward. He thanked the County's consultant, Erica Olsen, OnStrategy, for help in leading us through the process.

Mr. Rogers conducted a PowerPoint presentation, which was placed on file with the Clerk, which highlighted the planning process overview: Phase 1– Assess current state, Phase 2 – set strategic direction, and Phase 3 – build the plan; the strategic foundation; the strategic objectives; the Fiscal Year 2015-16 Goals; and each goal's champion; the guidelines for implementation (Phase 4); the timeline; and the next steps.

When Mr. Rogers was discussing the goals, he advised every department contributed or had a tie in to each of the goals.

Chair Berkbigler said she was very satisfied with the Strategic Plan. Commissioner Jung stated it was the most productive strategic planning session she participated in during her time on the Commission. She stated Mr. Rogers was really impressing her in his new position. She said the Plan made sense, and she knew who to go to and what they were working on instead of it being just words. Commissioner Lucey said the Plan was phenomenal, and he was excited for the future. Commissioner Herman said Mr. Rogers did a wonderful job.

Chair Berkbigler said she was glad each of the Commissioners was assigned a goal, because that gave them buy in to what staff was doing and what they needed to do for the County.

John Slaughter, County Manager, advised all of the County's departments were represented in the document for the first time, and he thanked the team that had been working on the Strategic Plan.

Commissioner Hartung said besides the kudos to Mr. Rogers, a lot of team effort went into the Strategic Plan, and it was the most productive strategic planning process he had ever seen.

Mr. Rogers thanked the Commissioners for their support and involvement in the process.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 17 be approved.

**15-0282      AGENDA ITEM 18 – MANAGER**

**Agenda Subject: “Update, discussion and direction to staff on Citizen Advisory Board (CAB) program--Manager. (All Commission Districts.)”**

Al Rogers, Management Services Director, said staff was seeking input and direction on moving forward with the Citizen Advisory Boards (CABs). He stated the Citizen Involvement Revitalization Project (CIRP) started in 2012 and took about 18 months to complete. He said the CIRP findings included the potential CAB structure and areas of improvement for citizen involvement. He said the Commission provided direction on the number of CABs, the purpose and frequency of the meetings, the formality and administration, and the appointed process in 2013. He stated the purpose of the CABs was to provide feedback to the elected officials to improve decision making.

Mr. Rogers said nine CABs were established in 2013 and currently seven were active, while the Sun Valley and Verdi CABs were inactive. He stated members were solicited for all nine CABs, but Sun Valley and Verdi did not have the numbers to institute their CABs. He said the goal was to hold 42 meetings based on the seven CABs, and there were a total of 59 members and alternates.

Mr. Rogers said the County Manager's goal was to improve constituent services and the CAB program. He stated the Constituent Services Program had been up and running for almost a year. He said a 1.14 full-time equivalent was required to administer the seven CABs, which equated to about \$3,400 per meeting and included the staff time involved in pre-meeting and post-meeting work, the cost of the recording secretary, and the associated supplies.

Mr. Rogers reviewed the CAB highlights, which were shown starting on the bottom of page 3 of the staff report. He said staff was looking for direction. He stated the updated CAB Handbook would be brought to the Board in May 2015, along with any updated Code or bylaws associated with the CAB Handbook. He said the recruitment of members was happening for all of the existing CABs and the Warm Springs CAB. He stated training was planned for June and the initial meetings would begin in July 2015.

Commissioner Lucey thanked Mr. Rogers and the Constituent Services team for their work on reestablishing the CAB's. He felt the Commissioner's attending their CAB meetings increased the participation and the intrinsic value to their constituents and seemed to add to the conversation. He said additionally town-hall meetings or forums were invaluable. He stated the CAB should be held as business meetings and hot topics should be directed to the forums.

Commissioner Herman said she was happy the CABs were getting going again, because she felt it was very important for the people in the individual communities to have a voice. She advised there were enough applicants to form the Sun Valley CAB, and the people were anxious to have their CAB back. She felt there were some ways to slim down the cost of the CAB meetings, and she would talk with Al Rogers about that. She advised the Red Rock area wanted a CAB.

Commissioner Hartung said he spent many years participating at the CAB level. He stated when a Commissioner showed up, the CAB members always looked to the Commissioner for answers and did not deliberate as a CAB. He said he wanted their

opinion without him being in the room. He stated he liked holding town-hall meetings, because they were an open forum and anything could be talked about. He understood there was some angst when he did not show up to all of the CAB meetings, but he wanted to see the report on a specific issue that was based on what they decided on their own without any input from him.

Commissioner Jung said the County was not in a time of expansion, but was flat. She said the people asking for CABs, specifically in Commissioner Herman's district, were the same people who asked that their CABs be gotten rid of. She stated it needed to be determined how much the County wanted to put into the CABs. She believed there should be a different model, because she did not like the necessity of the County having to pay for a recording secretary; and she also did not like the CAB determining what staff should show up. She said all of that was expensive and was a waste of staff time due to all of the noticing requirements. She felt the Commissioners should be able to do whatever they wanted as long as it was equitable and fair, and they were all given the same amount of resources. She said when she became a Commissioner, she had a central CAB, which dealt with all City of Reno issues, and she got rid of it. She stated her issues were different than the other Commissioners, because her district encompassed so little unincorporated area, and she asked staff to look at having monthly or quarterly dinner meetings with 10 people to find out what was happening. She stated the CABs were a good sounding board for the big development issues or the things that created a crisis in the community. She asked if there was any reason why active citizens could not hold their own neighborhood meetings. She stated keeping minutes of the meeting was important, so people who were not able to make the meeting could find out what occurred. She said it also helped with keeping a record, but that could be done in a less costly way. She reiterated the County did not have any revenue increase that had not been chiseled away by other expenses, and she wanted the Commission to be mindful of that, because it would be inappropriate to start new CABs that staff later determined the County could not afford to manage.

Commissioner Lucey said his CAB met every month for at least four hours, which was expensive. He said his recommendation was driven by the idea of making the CABs more efficient and business focused, so they would not have to meet every month. He reiterated he favored holding forums, which could also be held quarterly. He advised the City of Reno was bringing back their Neighborhood Advisory Boards (NABs), and the County should look at comingling the meetings on some issues, such as the sign issue that occurred in South Reno.

Commissioner Herman said Commissioner Jung made a lot of good points. She discussed her District's CAB meeting schedules. She believed to help save some money, it was not necessary to have the Fire Chief or the Sheriff at every meeting. She believed many times the meetings were taken over by reports that could have been handled by a reporting secretary. She said that could be someone who would come to the County before the meeting to pick up all information pertinent to the CAB. She stated each district had specific needs and sometimes the CAB wanted their Commissioner to be

present, possibly only for a specific item. She felt each CAB and Commissioner needed to work that out, and she was not sure it was something that could be standardized.

Chair Berkbigler asked where the Sun Valley representation went. Mr. Rogers said Sun Valley was provided with a quarterly or three times a year newsletter in lieu of the CAB meeting. Chair Berkbigler said she was under the impression that they combined with the North Valleys CAB. Mr. Rogers replied they had not. Commissioner Berkbigler said at one time there was a problem getting people to serve in Sun Valley. She asked how many people were interested in the CAB, because she was aware they worked with the Sun Valley General Improvement District (SVGID) and they got a lot of public information at the SVGID meetings. Mr. Rogers said applications were being taken for all nine of the CABs and there seemed to be enough applications for the Sun Valley and the Warm Springs CABs. He stated the newsletter had done a good job providing information, but the challenge was the timeliness of the information due to the eight-week turnaround time. Commissioner Jung advised the reason for the turnaround time was there was quite a bit of editing and such going on.

Commissioner Jung said staff was getting a lot of different feedback due to the many different wants and needs, which had very different cost points. She believed the Manager should have community outreach in his budget and all of the Commissioners would get the same budget to use as they saw fit. She felt it would ensure the meetings would be managed better, which would turn out to be fair and equitable for all of the Commissioners in terms of resources, money, and time.

Chair Berkbigler said she would leave it to staff to decide if there was a strong value in the West Truckee Meadows CAB. She stated she had been to a couple of meetings, but she was not sure there was an active interest in it. She said if the interest was not there, maybe she could just do a "Coffee with the Commissioner" type get together. She stated that would allow money for the Sun Valley CAB without increasing the County's costs, which she felt was worth looking into.

Commissioner Hartung said he agreed it was important to have equity, but the reason the CABs were established was they were the first step in the developmental process. He stated a developer went to the CAB and the CAB members expressed their issues. He said it gave the applicant an opportunity to adjust their application before coming before the Commission because it gave them a better chance for approval if the CAB agreed with it due to their concerns being responded to. He said Commissioner Lucey might have numerous developmental applications and his district might not, which would build in a certain amount of inequity. He stated he was not sure the absolute middle road could be found, but he understood what Commissioner Jung was saying. He commented many times the CABs wanted to agendize things completely out of the Commission's control, which would get to be a problem. He said those discussions should occur at a community meeting held on their own time and using their own resources, such as the discussion on signage, which was not under the Commission's control at all.

Commissioner Herman said because the Warms Springs CAB had not met in quite some time, no one had come out to talk to them about garbage or about any of the problems they had been having in their specific area. She said she felt Sun Valley felt they were taxpayers also. She said she was willing to put her discretionary funds towards getting her District's CABs set up.

In response to the call for public comment, Jim Ainsworth said during the time he served on SVGID, he did not serve on the CAB because he felt an elected official should not serve on a CAB. He said since he was no longer with SVGID, he would be interested in serving on the CAB. He stated the applications should be looked over to ensure the people chosen were concerned about their area and were willing to work for it.

Garth Elliot said there had been a serious problem with how the Sun Valley CAB was structured, and one dominant personality took over the meetings, which was the reason why most members did not return. He stated he had not come across anyone who did not want the CAB, which was desperately needed. He hoped the members of SVGID and the CAB could work together and compliment each other.

James Georges discussed the changes that had occurred since he moved to Sun Valley. He said the CAB got things done and the citizens needed it back.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that staff take the feedback the Commissioners had given under advisement and come back with a plan that could be adopted.

**15-0283      AGENDA ITEM 19 – MANAGER**

**Agenda Subject: “Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County--Manager. (All Commission Districts.)”**

John Slaughter, County Manager, said last Friday was the last day for a bill to come out of committee. He noted the bills that did not meet the deadline were noted on the Bills of Interest list. He said the next deadline was April 21st, which was when a bill had to be out of its house of origin.

He said regarding SB 185, Chief Moore proposed some clarifying language on the types of fire events that would be subject to automatic aid, and the amendment was accepted by the sponsor of the bill. He noted the Legislative Counsel Bureau (LCB) had a lot of amendments to process.

Commissioner Hartung said AB 162 would dramatically change the Sheriff's budget, and he asked what was happening with that bill. Mr. Slaughter advised several body-camera bills would probably be combined or some would fall off and one

would remain. He said law enforcement agencies were concerned about the timing of when the bill would be implemented. He stated the policies, how it would be paid for, storage, and if it would be a public record was a national discussion.

Mr. Slaughter said AB 54 was moving forward. He stated there were amendments, but there was time for staff to do some analysis and come back to the Board with that analysis. Commissioner Hartung asked if the County would have to assume all of the city's liabilities if it was absorbed into the County. Mr. Slaughter said there was a current process in statute, which this would revise. He stated it was a long process, probably four years, and there would be a point where the County would be required to absorb the functions and liabilities of that local government. Commissioner Hartung asked if the Nevada Department of Taxation would step in and try to help them solve their issues by putting them on a diet. Mr. Slaughter replied the Department would, which was also a part of the existing process.

In response to the call for public comment, Cathy Brandhorst discussed matters of interest to herself.

There was no action taken on this item.

**15-0284      AGENDA ITEM 20**

**Agenda Subject: "Discussion and possible direction to the County Manager to utilize two or more hours of staff time to provide overview of Monte Cristo access waiver. Requested by Commissioner Herman."**

Al Rogers, Management Services Director, said Monte Cristo was a roadway in the Warm Springs area that Commissioner Herman requested the Community Services Department investigate to see if there would be a solution in terms of access.

Commissioner Herman said the home sites had access, but it was above the percentage of grade allowed to build a home. She stated she worked with Charles Moore, Truckee Meadows Fire Protection District (TMFPD) Fire Chief, who indicated the fire part could be eliminated, but the rest of it had to be figured out.

There was no public comment on this item.

On motion by Commissioner Herman, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 20 be approved.

**4:40 p.m.**      The Board recessed.

**6:01 p.m.**      The Board reconvened with Commissioner Jung and Chair Berkbigler absent. Commissioner Hartung assumed the gavel as the Acting Chair.

## PUBLIC HEARINGS

### 15-0285 AGENDA ITEM 21

**Agenda Subject:** “Public Hearing for the second reading and possible adoption of an Ordinance revising the Washoe County requirements for stormwater drainage and flood control service within Washoe County by modifying the service area as well as the amount and basis for calculating stormwater management fees; and other matters properly relating thereto. (Bill No. 1733) This ordinance repeals Ordinance No. 1537. (Commission Districts 3 & 4.)”

The Acting Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

Jaime Dellera, Deputy County Clerk, read the title for Ordinance No. 1552, Bill No. 1733.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung and Chair Berkbigler absent, Acting Chair Hartung ordered that Ordinance No. 1552, Bill No. 1733, entitled, "AN ORDINANCE REVISING THE WASHOE COUNTY REQUIREMENTS FOR STORMWATER DRAINAGE AND FLOOD CONTROL SERVICE WITHIN WASHOE COUNTY BY MODIFYING THE SERVICE AREA AS WELL AS THE AMOUNT AND BASIS FOR CALCULATING STORMWATER MANAGEMENT FEES; AND OTHER MATTERS PROPERLY RELATING THERETO. THIS ORDINANCE REPEALS ORDINANCE NO. 1537," be adopted, approved and published in accordance with NRS 244.100.

### 15-0286 AGENDA ITEM 22

**Agenda Subject:** “Second reading and possible adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code) at Article 820, Amendment of Master Plan, to clarify Planning Commission procedures for adopting, denying or not taking action on a proposed master plan amendment; to change findings of fact required when the Planning Commission denies a master plan amendment; to establish the procedures, change voting requirements, and clarify possible actions when a decision of the Planning Commission is appealed to the Board of County Commissioners; to clarify procedures and standards for the Board of County Commissioners when adopting, modifying or denying master plan amendments; to provide for conditional resolutions approving master plan amendments pending conformance review by a regional planning commission; and, to change names and titles to reflect the reorganization of the Community Development Department. Recommendations include other matters properly relating thereto. (Bill No. 1734) (All Commission Districts.)”

The Acting Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

Jaime Dellera, Deputy County Clerk, read the title for Ordinance No. 1553, Bill No. 1734.

Bob Webb, Planning Manager, said the motion was on page 7 of the staff report, and components of that motion were required as part of the County Code.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung and Chair Berkbigler absent, Acting Chair Hartung ordered that Ordinance No. 1553, Bill No. 1734, entitled, "**AN ORDINANCE AMENDING WASHOE COUNTY CODE CHAPTER 110 (DEVELOPMENT CODE) AT ARTICLE 820, AMENDMENT OF MASTER PLAN, TO CLARIFY PLANNING COMMISSION PROCEDURES FOR ADOPTING, DENYING OR NOT TAKING ACTION ON A PROPOSED MASTER PLAN AMENDMENT; TO CHANGE FINDINGS OF FACT REQUIRED WHEN THE PLANNING COMMISSION DENIES A MASTER PLAN AMENDMENT; TO ESTABLISH THE PROCEDURES, CHANGE VOTING REQUIREMENTS, AND CLARIFY POSSIBLE ACTIONS WHEN A DECISION OF THE PLANNING COMMISSION IS APPEALED TO THE BOARD OF COUNTY COMMISSIONERS; TO CLARIFY PROCEDURES AND STANDARDS FOR THE BOARD OF COUNTY COMMISSIONERS WHEN ADOPTING, MODIFYING OR DENYING MASTER PLAN AMENDMENTS; TO PROVIDE FOR CONDITIONAL RESOLUTIONS APPROVING MASTER PLAN AMENDMENTS PENDING CONFORMANCE REVIEW BY A REGIONAL PLANNING COMMISSION; AND, TO CHANGE NAMES AND TITLES TO REFLECT THE REORGANIZATION OF THE COMMUNITY DEVELOPMENT DEPARTMENT. RECOMMENDATIONS INCLUDE OTHER MATTERS PROPERLY RELATING THERETO,**" be adopted, approved and published in accordance with NRS 244.100. The Ordinance was adopted with the finding that the Ordinance did not impose a direct and significant economic burden upon a business, nor did it directly restrict the formation, operation or expansion of a business. It was further moved to affirm the four findings of fact of the Washoe County Planning Commission on July 1, 2014, as recorded within Resolution 14-16 and as attached to the staff report for this item.

15-0287      AGENDA ITEM 23

**Agenda Subject:** "Public Hearing for second reading Second reading and possible adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code) at Article 821, Amendment of Regulatory Zone, to add a new Section 110.821.02, Definitions; to amend Section 110.821.05, Requirements for Application, to correct references to the Director and Division and to add a provision for pre-application meetings; Section 110.821.10, Supplemental

**Guidelines, Standards and Criteria, to correct references to the Director; Section 110.821.15, Review Procedures, to clarify notice for the public hearing and procedures for concurrent application processing, to provide for adoption, denial and no action on the amendment by the Commission, and to remove findings for a denial; Section 110.821.20, Notice, to reference NRS for noticing and to add provisions for notice to GIDs and military installations; Section 110.821.25, Appeal of Denial, and Section 110.821.30, Action by Board of County Commissioners on Appeal, to amend procedures for Board action on amendments to be consistent with other Development Code provisions; Section 110.821.35, Written Record, to provide provisions for Board findings when the Commission makes no findings; Section 110.821.45, Modification of Regulatory Zone Amendment, and Section 110.821.50, Moratorium, for minor grammar changes; and, Section 110.821.60, Minor Amendment of a Regulatory Zone map, to modify procedures for Board Action on minor amendments to be consistent with other Development Code provisions and to define the content of the Board's adopting resolution. Recommendations include other matters properly relating thereto. (Bill No. 1735) (All Commission Districts.)"**

The Acting Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Jaime Dellera, Deputy County Clerk, read the title for Ordinance No.1554, Bill No. 1735.

Cathy Brandhorst spoke about issues of concern to herself.

Acting Chair Hartung closed the public hearing.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung and Chair Berkbigler absent, Acting Chair Hartung ordered that Ordinance No. 1554, Bill No. 1735, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE AT CHAPTER 110 (DEVELOPMENT CODE) AT ARTICLE 821, AMENDMENT OF REGULATORY ZONE, TO ADD A NEW SECTION 110.821.02, DEFINITIONS; TO AMEND SECTION 110.821.05, REQUIREMENTS FOR APPLICATION, TO CORRECT REFERENCES TO THE DIRECTOR AND DIVISION AND TO ADD A PROVISION FOR PRE-APPLICATION MEETINGS; SECTION 110.821.10, SUPPLEMENTAL GUIDELINES, STANDARDS AND CRITERIA, TO CORRECT REFERENCES TO THE DIRECTOR; SECTION 110.821.15, REVIEW PROCEDURES, TO CLARIFY NOTICE FOR THE PUBLIC HEARING AND PROCEDURES FOR CONCURRENT APPLICATION PROCESSING, TO PROVIDE FOR ADOPTION, DENIAL AND NO ACTION ON THE AMENDMENT BY THE COMMISSION, AND TO REMOVE FINDINGS FOR A DENIAL; SECTION 110.821.20, NOTICE, TO REFERENCE NRS FOR NOTICING AND TO ADD PROVISIONS FOR NOTICE TO GIDs AND MILITARY INSTALLATIONS; SECTION 110.821.25, APPEAL OF DENIAL, AND SECTION 110.821.30, ACTION BY BOARD OF COUNTY**

COMMISSIONERS ON APPEAL, TO AMEND PROCEDURES FOR BOARD ACTION ON AMENDMENTS TO BE CONSISTENT WITH OTHER DEVELOPMENT CODE PROVISIONS; SECTION 110.821.35, WRITTEN RECORD, TO PROVIDE PROVISIONS FOR BOARD FINDINGS WHEN THE COMMISSION MAKES NO FINDINGS; SECTION 110.821.45, MODIFICATION OF REGULATORY ZONE AMENDMENT, AND SECTION 110.821.50, MORATORIUM, FOR MINOR GRAMMAR CHANGES; AND, SECTION 110.821.60, MINOR AMENDMENT OF A REGULATORY ZONE MAP, TO MODIFY PROCEDURES FOR BOARD ACTION ON MINOR AMENDMENTS TO BE CONSISTENT WITH OTHER DEVELOPMENT CODE PROVISIONS AND TO DEFINE THE CONTENT OF THE BOARD'S ADOPTING RESOLUTION. RECOMMENDATIONS INCLUDE OTHER MATTERS PROPERLY RELATING THERETO," be adopted, approved and published in accordance with NRS 244.100. The Ordinance was adopted with the finding that the Ordinance did not impose a direct and significant economic burden upon a business, nor did it directly restrict the formation, operation or expansion of a business. It was further moved to affirm the four findings of fact of the Washoe County Planning Commission on February 3, 2015 as recorded within Resolution 15-02 and as attached to the staff report for this item.

**15-0288      AGENDA ITEM 24 – CLOSED SESSION**

**Agenda Subject:** “Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.”

There was no closed session.

**15-0289      AGENDA ITEM 26 – PUBLIC COMMENT**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.”

In response to the call for public comment, Stuart Mackie said he spoke earlier and his biggest concern was being dismissed when he asked for an agenda item because he was by himself. He stated he wanted a hearing and to be able to talk at the Commission meeting about his issues.

Cathy Brandhorst discussed matters of concern to herself.

## **COMMUNICATIONS AND REPORTS**

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

### **COMMUNICATIONS:**

- 15-0290** Amendment to Interlocal Traffic Signal Maintenance Agreement between City of Reno and Washoe County. (Original Agreement was approved on July 27, 2010, Agenda Item No. 13, Minute Item No. 10-707)
- 15-0291** Letter from the State of Nevada Department of Transportation to Titan Electrical Contracting, Inc., regarding Contract No. 800-15, Project No. SPR15 Package A, on IR80 0.5 Miles West of the Wadsworth Interchange, Washoe County.
- 15-0292** Letter from the State of Nevada Department of Transportation to Wilkins and Associates Insurance Services, Inc., regarding Contract No. 800-15 Project No. SPR15 Package A, on IR80 0.5 Miles West of the Wadsworth Interchange, Washoe County, Contractor: Titan Electrical Contracting, Inc.

### **MONTHLY FINANCIAL STATEMENTS**

- 15-0293** Monthly Statement of Washoe County Treasurer for Month Ending January 31, 2015.
- 15-0294** Monthly Statement of Washoe County Treasurer for Month Ending February 28, 2015.

\* \* \* \* \*

**6:22 p.m.** There being no further business to discuss, on motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried with Chair Berkbigler and Commissioner Jung absent, the meeting was adjourned.

**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

**ATTEST:**

**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Jan Frazzetta, Deputy County Clerk*

Pending Board Approval

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

APRIL 21, 2015

PRESENT:

**Marsha Berkgigler, Chair**  
**Kitty Jung, Vice Chair**  
**Vaughn Hartung, Commissioner**  
**Jeanne Herman, Commissioner**  
**Bob Lucey, Commissioner**

**Nancy Parent, County Clerk**  
**Kevin Schiller, Assistant County Manager**  
**Dave Watts-Vial, Legal Counsel**

The Washoe County Board of Commissioners convened at 10:48 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**15-0297      AGENDA ITEM 3 – PUBLIC COMMENT**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.”

George Newell spoke about the Warm Springs Specific Plan and the return of the developers' funds, stating those funds were never placed in an interest-bearing bank account as called for six times in the contract. He stated it was time to end this charade by putting it on the April 28th agenda for discussion and action. He said the developers were insisting the County pay them their funds immediately from the General Fund, along with any attorney fees, and forego the 1 percent administration fee due to the funds being grossly mismanaged. He said once that was done they would assign their rights over to the County. He said if this was not done, the County would immediately suffer the consequences for violating the contract. He stated they did not want to hurt the County by initiating a lawsuit for damages, filing a complaint with the Attorney General per Nevada Revised Statutes (NRS) 228.177 and 222.210, and filing possible criminal charges for fraud. He said staff had ample time to provide an accounting, because it had been over nine months since the first meeting with Bill Whitney, Planning and Development Division Director. He stated the excuse was there were concerns there could be legal problems, but there were none. He said since the funds were never in an interest-bearing bank account, he had to research the prime interest rates from 1990 to 2015. Based on that research, he computed his funds should be \$154,000 instead of

\$83,000. He was demanding he be paid the \$154,000 and \$6,938.17 in attorney fees, which was as of April 17th.

Garth Elliott said he was wearing his watermelon shirt, which meant it was time to start planting. He stated he was thankful significant progress had been made getting the Sun Valley Citizen Advisory Board (CAB) back, and there were 10-12 people eager to participate.

Sam Dehne spoke about planting, his support of the Proclamations, the *Reno Gazette-Journal*, and Reno's new Chief of Police.

Cathy Brandhorst spoke of issues of concern to herself.

**15-0298      AGENDA ITEM 4 – ANNOUNCEMENTS/REPORTS**

**Agenda Subject: “Commissioners’/Manager’s announcements, reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to. Requests for information, topics for future agendas and any ideas and suggestions for greater efficiency, cost effectiveness and innovation in County government. (No discussion among Commissioners will take place on this item.)”**

Commissioner Lucey said the Reno Transportation Commission (RTC) received the 404 B Permit from the Army Corps of Engineers, which would allow the construction of the Southeast Connector to begin. He stated County staff had been working with the Citizen Advisory Board (CAB) members regarding some issues, and he was waiting to see what the outcome would be. He said he would be holding “Meet the Commissioner” events on Wednesday night and Saturday afternoon at the South Valleys Library.

Commissioner Jung requested an agenda item to assess if there was a need to institute “Meals on Wheels” for dogs. She said delivering meals to citizens prolonged their ability to stay in their homes, as did having a pet, but some seniors were using their meals to feed their dog. She asked if Senior Services, Animal Services, and the Nevada Humane Society (NHS) could assess if there was a need. She requested an update on the Warm Springs issue, because it was time it was settled. She explained the new employees were replacement employees because some programs had been cut to down to the bone. She stated now the County was flat, but that did not mean there was not the natural turnover of employees. She said she asked at the beginning of the year to start celebrating the County's new employees because they liked sharing the video with their families and were proud of having a job at the County.

Commissioner Hartung requested staff look into the speedbumps on Seneca Boulevard, because he had received some calls indicating the speedbumps had not been installed yet, and he wanted to know why. He requested feedback on the Farmer's Market vouchers, and he wanted everyone to know they were available to

seniors through the State. He believed it was time the County started talking publicly about the County's Alzheimer plans.

Commissioner Herman also requested the Warms Springs issue be on the next agenda.

Later in the meeting, Chair Berkbigler said there was legislation, the Beagle bill, which fell in line with what the County was doing with Animal Services. She stated the bill would allow Beagles used for testing to be adopted after the testing was done. She said she would appreciate it if the Commissioners agreed to support that bill.

**15-0299      AGENDA ITEM 5**

**Agenda Subject: "Introduction of new Washoe County Employees."**

Kevin Schiller, Assistant County Manager, had the following employees come forward to the podium to introduce themselves to the Commissioners:

Matt Hodel, Technology Services/Enterprise Infrastructure  
Andrea Esp, Health/Epidemiology and Public Health Preparedness  
Heather Kerwin, Health/Epidemiology and Public Health Preparedness  
Andy Parmele, Treasurer's Office  
Anita Eaton, Treasurer's Office  
Justin Norton, Comptroller/Accounting Operations  
Veronica Hee-Garcia, Comptroller/Account Operations

There was no public comment or action taken on this item.

**15-0300      AGENDA ITEM 6**

**Agenda Subject: "Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses."**

Kevin Schiller, Assistant County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

**Promote Yourself!**

Laura Daniels, WCSO  
Katie Stueve, WCSO

**Essentials of Personal Effectiveness**

Cassie Donnan, WCSO

## **PROCLAMATIONS – AGENDA ITEMS 7A(1) THROUGH 7A(12)**

In response to the call for public comment, Garth Elliot said being an Animal Control Officer was a dangerous job. He discussed what the National Day of Prayer and Older Americans Month meant to him. He stated he supported Sun Valley's community parks and pools and volunteered for the Society for the Prevention of Cruelty to Animals (SPCA) of Northern Nevada, which he encouraged everyone to do. He said the best thing someone could do for their community was to become a Citizen Advisory Board (CAB) member.

Cathy Brandhorst spoke about issues of concern to herself.

Jenifer Rose said it had been an honor to serve on the Organizational Effectiveness Committee (OEC), and she thanked the Board for appointing her to the OEC. She stated she had learned a lot, including the sheer magnitude of the Commissioner's jobs and all of the things they had to learn. She said it was wonderful to know there were such wonderful people at the County supporting the citizens every day.

### **15-0301      AGENDA ITEM 7A(1)**

**Agenda Subject: "Proclamation--April 19 - 25, 2015 as Animal Control Officer Appreciation Week."**

Commissioner Jung read and presented the Proclamation to the Regional Animal Services staff: Amber Ballam, Tim Finnegan, Shannon Arnett, Adrian Segura, Yvonne Shanto, Jana Atkinson, DD Moore, Cindy Doak, Karen Stark, Bobby Smith, and Shayanne Schull.

Commissioner Jung said being an Animal Control Officer was one of the toughest jobs in the County, and she thanked them from the bottom of her heart.

Ms. Schull thanked the Board for recognizing the dedicated professionals behind her, along with those that could not be present today because they were working. She said before she moved here, she met many of the staff and found out some had five, ten, or twenty years of experience with the County and the City of Reno in Animal Services. She stated that told her Washoe County was a great County to work for and had a lot of dedicated professionals working within Regional Animals Services.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(1) be adopted.

**15-0302      AGENDA ITEM 7A(2)**

**Agenda Subject: “Proclamation--April 19-25, 2015 as Public Safety Telecommunications Week in Washoe County.”**

Commissioner Lucey read and presented the Proclamation to Clay Griffin, Kavinah Prevost, Joanna Moertbauer, and Jennifer DeLano.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(2) be adopted.

**15-0303      AGENDA ITEM 7A(3)**

**Agenda Subject: “Proclamation--April 2015 as National Donate Life Month. (Requested by Commissioner Hartung.)”**

Commissioner Hartung said his daughter had a kidney transplant in 2008 and his wife, Sandra, was the donor. He stated as a result of the transplant, his daughter decided to go into medicine and she graduated from the Stanford Medical School this weekend as a Physician’s Assistant. He read and presented the Proclamation to Zach Hausauer, Donor Network West; John Lilley, Clinical Services Manager; Virginia Reese who was the lifeblood of donations in this area; and the donor families and recipients present.

Mr. Hausauer said it was an important month for organ and tissue donation awareness. He stated Donor Network West was the federally designated organ procurement organization for Washoe County. He stated the most important aspect of what they did was having the ambassadors speak for people becoming organ donors, such as Dorleesa Barnettler whose daughter Makayla died tragically last November and saved many lives through organ and tissues donations. He stated Tracy Copeland and Tammy Nichols were recipients. He said everyone had an opportunity to check yes to be a donor at the Department of Motor Vehicles (DMV) or online at donatelifenv.org. He stated it was critical that people have a conversation with their family members, because the decision to donate would then become their decision. He said it was a personal choice and there was no wrong choice, but choosing to donate could save a lot of people.

Ms. Copeland thanked the Board for recognizing April as National Donate Life Month. She spoke about becoming a liver transplant recipient in 1998; the donor, Terry Lee Snow; and having a new lease on life. She noted over 120,000 people were on the list for an organ and 21 people died every day while waiting. She felt it was her charge to honor the donor family by sharing the need for organ and tissue donations.

Ms. Barmettler said her daughter, Makayla, lost her life four months ago. She stated they donated everything of hers that could be used. She said they did not know how important organ donation was until they were faced with it. She thanked the Board for proclaiming it National Donate Life Month.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(3) be adopted.

**15-0304      AGENDA ITEM 7A(4)**

**Agenda Subject: "Proclamation--May 1, 2015 as Keep Kids Alive Drive 25 Day."**

Commissioner Lucey read and presented the Proclamation to Clara Lawson, Community Services Traffic Engineer.

Ms. Larson encouraged residents and neighborhood associations to participate in this kind of effort to make neighborhoods safe.

Chair Berkbigler said she had seen the yellow child sign asking people to drive 25 miles per hour in a number of places.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(4) be adopted.

**15-0305      AGENDA ITEM 7A(5)**

**Agenda Subject: "Proclamation--May 6, 2015 as Washoe County Law Library Day."**

Commissioner Herman read and presented the Proclamation to Emily Reed, Law Library Program Manager. Ms. Reed thanked the Board for recognizing the Law Library's hundredth anniversary and in supporting the Law Library. She stated since its opening in 1915, it had been providing the County's citizens with access to the law. She said the Law Library's collection included online and print items, and she invited everyone to come to the Law Library to see what it had to offer.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(5) be adopted.

**15-0306      AGENDA ITEM 7A(6)**

**Agenda Subject: “Proclamation--May 7, 2015 as National Day of Prayer. (Requested by Commissioner Hartung.)”**

Commissioner Hartung read and presented the Proclamation to Pastor Caesar Mira, Bonnie Weber, and Bob Larkin.

Mr. Larkin thanked Commissioner Hartung for sponsoring the Proclamation. He invited the Commissioners to participate in the National Day of Prayer between Noon and 1:00 p.m. on May 7th. He said Pastor Mira, Lord of Life Church, was this year’s sponsor.

Pastor Mira thanked the Board for the Proclamation. He said when the nation and the world was in turmoil, a prayer was the answer to a lot of things.

Ms. Weber thanked the Board for the Proclamation. She said 11 years ago this month was the first Proclamation, but there was no celebration. She stated this would be the 10th anniversary of holding a celebration at the County Complex, and she invited everyone to attend, including the Commission and all of the County’s staff.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(6) be adopted.

**15-0307      AGENDA ITEM 7A(7)**

**Agenda Subject: “Proclamation--May 10 - 16, 2015 as Women’s Lung Health Week.”**

Chair Berkbigler read and presented the Proclamation to Frankie Vigil.

Ms. Vigil thanked the Board for acknowledging that lung cancer was the number one cancer killer of women. She said an inaugural “Lung Force Walk” would be held on Saturday, May 16th at the Reno Aces stadium.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(7) be adopted.

**15-0308      AGENDA ITEM 7A(8)**

**Agenda Subject: “Proclamation--May 2015 as National Bike Month and Bicycle Safety Month, and May 9 - 15, 2015 as Bike Week in Washoe County.”**

Commissioner Jung read and presented the Proclamation to Julie Hunter, Health District Senior AQ Specialist–Planning, and MJ Cloud and Yann Ling-Barnes, Truckee Meadows Bicycle Alliance.

Ms. Hunter thanked the Board for recognizing Washoe County’s 15th annual celebration of Bike Week. She said last year over 8,000 miles were logged, which equaled removing 205 cars from the road during that week. She said they were encouraging everybody to log onto bikewashoe.org to log their miles, which helped determine what kind of progress was being made each year, and to see what events were scheduled.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(8) be adopted.

**15-0309      AGENDA ITEM 7A(9)**

**Agenda Subject: “Proclamation--May 2015 as Older Americans Month. (Requested by Commissioner Herman.)”**

Commissioner Herman read and presented the Proclamation to Grady Tarbutton, Senior Services Director.

Mr. Tarbutton thanked Dr. Larry Weiss, Center for Healthy Aging and Senior Services Advisory Board Chair, and Wayne Alexander, In Home Services Agency. He said the first Older Americans Month was celebrated in 1963 when one third of the seniors were below the poverty level. He said Meals on Wheels and the other services provided to seniors were started to address the poverty issue. He said the County was facing significant other challenges, such as the aging of the community with over 100,000 people over the age of 60, and Alzheimer’s disease.

Mr. Tarbutton said the booklet before the Board, which was placed on file with the Clerk, contained 90 events and was produced due to the efforts of County staff and the County’s partners. He stated those partners were conducting workshops throughout the community, such as the workshop the Sparks Police Department was doing on protecting people from scams. He said the booklet was available at Washoe County Senior Services, senior centers, city halls, libraries, and on the County’s web site. He noted the opening ceremonies would be held on May 1st and 50 agencies would be

providing information on the services they provided, which was a great opportunity for people to learn about the available resources.

Dr. Weiss thanked the Commissioners for acknowledging the Older Americans Act. He said about 10,000 people turned 65 every day in this country.

Mr. Alexander thanked the Board for everything they did for the seniors in Washoe County.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(9) be adopted.

**15-0310      AGENDA ITEM 7A(10)**

**Agenda Subject: “Proclamation--May 2015 as Nevada Wildfire Awareness Month.”**

Commissioner Lucey read and presented the Proclamation to Fire Chief Charles Moore; Amy Ray, Fire Marshal; Ed Smith, University of Nevada, Reno Cooperative Extension Living with Fire Program; and the volunteers who were present.

Mr. Smith said the Program taught Nevada residents to live more safely in wildfire prone areas. He stated the Program’s staff coordinated Wildfire Awareness Month and worked closely with our federal, state, and local fire service partners. He said this year’s theme was “Improve Your Odds – Prepare for Wildfire,” which promoted Nevada’s residents being proactive in addressing the wildfire threat. He stated this year’s educational tool was a deck of playing cards, which had 13 different pre-fire tips printed on the cards for homeowners to implement. He thanked the Board for their support in getting the word out.

Chief Moore said a fire response was not enough when there was a wildfire, there absolutely had to be partnerships with the public in trying to mitigate severe fires.

Chair Berkbigler said the Board was very proud of the both the employed and the volunteer fire departments.

Fire Marshal Ray discussed some of the events happening in the area, which included a fun run at Washoe State Park and an event where residents could exchange junipers and other flammable plants with a replacement plant by using a gift certificate from the Moana Nursery. She said the Nevada Division of Forestry would chip the dropped off plants and haul them away.

Commissioner Hartung said the Board often lauded its staff as being its greatest and most important asset, but the volunteers were a close second. He read and presented the Proclamation to the volunteers present.

The volunteers stepped up to the podium and introduced themselves.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(12) be adopted.

**12:35 p.m.** The Board recessed.

**12:45 p.m.** The Board reconvened with all members present.

**15-0313 AGENDA ITEM 7B – DONATIONS**

**Agenda Subject:** “Accept cash donations in the amount of [\$9,230.61] for the period of January 1, 2015 through March 31, 2015 and direct the Comptroller’s Office to make the appropriate budget adjustments--Social Services. (All Commission Districts.)”

On behalf of the Board, Commissioner Jung thanked the individuals for their donations through Social Services to help children in crisis.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 7B be adopted.

**15-0314 AGENDA ITEM 9 – PUBLIC COMMENT**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.”

Cathy Brandhorst spoke about issues of concern to herself.

\* \* \* \* \*

**12:58 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

**ATTEST:**

**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Jan Frazzetta, Deputy County Clerk*

Pending Board Approval

Mark Regan, North Lake Tahoe Fire Protection District Assistant Fire Marshal, thanked the Board for helping to protect the Lake Tahoe area from wild-land fires. He said they were informed their fuel models were already ahead of where they should be at the end of May. He stated working together with the community and the local fire departments, volunteer and career, would be what would help keep the fires small. He hoped everyone would take part in getting educated on fire safety by attending the events happening. He stated at Lake Tahoe on May 30th, there would be a large evacuation drill, which would involve Animal Services, Washoe County Search and Rescue, Washoe County Sheriff's Office, and quite a few National Guard helicopters. He said he would like to see everyone there.

A gentleman spoke for the volunteers saying they had been trying to prevent fires in Washoe County for the last 40 some years. He said they were still here and would continue to be here.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(10) be adopted.

**15-0311      AGENDA ITEM 7A(11)**

**Agenda Subject: "Proclamation--May 2015 as University of Nevada Cooperative Extension Month."**

Commissioner Jung read and presented the Proclamation to the University of Nevada Cooperative Extension's staff: Sarah Chvilicek, Ed Smith, Susan Howe, and Jaime Roice-Gomes. Commissioner Jung said she was a 4-H member from nine years old to 19 years old. She said it was a wonderful experience, which helped develop her speaking skills. She noted the County Commission funded part of the Cooperative Extension.

Ms. Chvilicek said on behalf of Mark Walker, Dean and Director, and Frank Flavin, Area Director, she graciously accepted the Proclamation.

Public comments on the Proclamations are located at the beginning of the Proclamations.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7A(11) be adopted.

**15-0312      AGENDA ITEM 7A(12)**

**Agenda Subject: "Proclamation--April 19 - 25, 2015 as Volunteer Week in Washoe County."**